

CHATTANOOGA CITY COUNCIL  
STRATEGIC PLANNING MEETING  
COUNCIL CONFERENCE ROOM  
10/30/2018 RECAP

- I. Call to Order 1:30 p.m. by Chairman Smith. A quorum was present, including Councilpersons Berz, Byrd, Coonrod, Gilbert, Henderson, Ledford and Mitchell. Vice-Chairman Oglesby was not present this meeting. The Assigned Attorney was Mr. Noblett. Mayor's staff present included Mr. Hayes, Ms. Sullivan, Mr. Sammons, Ms. Satterfield, Ms. Lowdermilk and Ms. Wells. Other staff present included Ms. Madison, Ms. Williams, Mr. Bridger, Mr. Beeland, Mr. Steinmann, Ms. Jackson and three members of the LDO team. Council staff present was Ms. Gwyn. Media present was Ms. Walton and Mr. Wilson. There were two community members present.
  
- II. Capital Budget Quarterly Review: Mr. Steinmann gave an Analyzation of the Capital Budget for FY2015-2019, Status of Open Non-Construction Project by Department, Balance of Open Projects by Department and Capital Project Tracking.
  - A. Council Need: Councilwoman Berz, Chair of the Budget & Finance Committee, gathered a list of Council needs regarding the Capital Budget that included the following:
    1. Tutorial
    2. Council notification for kick-off meetings(email)
    3. Projected Start Date
    4. Projected End Date
    5. Phases of Start Dates / Breakdown of phases
      - Ms. Richardson will look into how to project the total projected cost over entire life of project (CIP), but could not guarantee this particular information.
    6. State/Federal Breakdown
  - B. Questions: All Council questions should go to Ms. Lowdermilk for submission to the Capital Budget team.
  
- III. Short-Term Vacation Rental Review: Ms. Williams reviewed the R3-R4, owner occupied, and enforcement. Discussion ensued about the recommendation to add language about the "application" that would affect tax revenue. Discussion also ensued about enforcement salary, the number of letters sent for cases, observing restricted covenants, citations issued, host-compliance software/process and certificates for grandfathered properties.
  - A. Next Review: The next review would take place in six months.
    1. The draft of revisions will be ready in 30 days.
    2. Attorney will send a draft of recommended changes to the Council in a red-lined version.
    3. Public Hearing regarding draft: Staff will make a presentation, then members of the public will be given 3 minutes per person to address the Council.
    4. There will be a follow-up committee meeting prior to voting.
  
- IV. Council Agenda for 10/30
  - A. 3:00 p.m. Agenda Session
  - B. Committees: Public Works and Transportation
    1. Public Safety Committee will be rescheduled until the Navigators are in place at the FJC.
  - C. Department Report: (None)
  - D. 6:00 p.m. Special Presentation: (None)

- V. Council Agenda for 11/6
  - A. 2:00 p.m. Agenda Session
  - B. Committees: Planning and Zoning
  - C. Department Report: (None)
  - D. 4:00 p.m. Special Presentation: (None)
  
- VI. Admin. Items Under Future Consideration: Items 11/13 & Beyond
  
- VII. Other Business
  - A. Memorial Dedication Steering Committee – Councilman Ledford informed the Council that the committee met last week. He is taking the lead on the design phase. He will check to see if the designs need to go before the Public Arts Commission.
  - B. John P. Franklin Renaming: Councilman Byrd indicated that several renderings have been received. He will see if the designs need to go through the RFP process. Chairman Smith asked Administration to work with Councilman Byrd on the process for making this happen. A discussion on the budget and cost will take place at the next Strategic Planning meeting. Dennis Malone, Assistant City Engineer, will bring some building samples for the committee to consider.
  - C. Pending Presentations: (None)
  - D. Pending Legislative Matters: (None)
  - E. Board Appointments:
    - 1. Board of Sign Appeals (District 2 & 7)
    - 2. Community Development Citizens Advisory Board (District 1)
    - 3. OMA Advisory Board (Districts 3)
  
- VIII. Attorney/Client Privilege Meeting (Closed Session)
  
- IX. Adjournment