

CHATTANOOGA CITY COUNCIL
STRATEGIC PLANNING MEETING
COUNCIL CONFERENCE ROOM
7/25/17 RECAP

- I. **Call to Order:** Chairman Mitchell called the meeting to order at 1:30 p.m. with a quorum present, including Vice-Chairman Smith and councilpersons Berz, Byrd, Coonrod, Gilbert, Henderson, Ledford and Oglesby. The assigned attorney was Mr. Hinton. Council staff present was Ms. Gwyn. Mayor's staff attending the meeting were Ms. Richardson, Ms. Sullivan, Mr. Sammon, Ms. Cooper and Ms. Bell. Other staff members attending were Ms. Madison and Ms. Harmon. Media present included Mr. Leach and Mr. Wilson. Ms. Burns-Sharp, community member, was present.
- II. **Old Business**
- A. Council Agenda for 7/25:
1. Agenda Item VII(b): Councilman Gilbert informed the Council that he will offer an amended version of the TN DOE resolution.
- B. 3:00 p.m. Agenda Session for 7/25: (No further information needed)
1. Department Report: (None)
 2. Committees for 7/25: Public Safety (re: Sound Ordinance)
- C. Administrative Items for Future Consideration (7/25 – 8/8): Councilman Byrd inquired about the late night entertainment permit for future consideration. Vice-Chairman Smith informed the Council about a billiard requesting a permit to stay open late due to hosting late-night tournaments.
- D. HR Matters:
1. Admin. Support 2 Position: Councilman Gilbert informed the Council that a final candidate (Kera Jackson) had been chosen, accepted the position and given a start date of August 18.
 2. Discussion on Filling 4th Staff Position:
 - a. Councilman Gilbert recommended further discussion on filling the 4th staff position to meet Council's research and constituent needs. He recommended working on the job description for the position.
 - b. Councilman Henderson reminded the Council of a past meeting where there had been discussion about contracting with consultants or adding contractual personnel to meet the Council's research and constituent needs.
 - c. Chairman Mitchell recommended adding social media to the job description.
 - d. Councilman Byrd recommended working with retired persons on research.
 - e. Chairman Mitchell asked councilpersons Gilbert and Henderson to form a committee, along with one other councilperson, to explore the options. Councilwoman Coonrod volunteered to work on the committee.
 - f. Councilman Gilbert will try to schedule a meeting on Tuesday at 12:00 p.m. with councilpersons Coonrod and Henderson.
- E. Other:
1. Pending Legislative Matters:
 - a. Council Rules Committee – Copies of the revised rules were distributed to the Council. Councilwoman Berz discussed the changes, such as the Vice-Chairman acting as a Parliamentarian. Chairman Mitchell recommended adding a resolution on the August 8 agenda to rescind the current resolution. Councilwoman Berz recommended adding the internal rules to the website once the resolution was rescinded. She will also work to build a consensus on the new draft of the rules.
 - b. PILOT Process – Councilman Ledford reported on an initial meeting with ATM and the Chamber of Commerce. He is planning to meet in the next two weeks with Administration along with ATM and the Chamber regarding a ranking list for Jobs

PILOTs. He is considering an independent review (expert) on PILOTs. He will also look at Housing PILOTs next.

2. Pending Presentations:
 - a. 6:00 p.m. Special Presentation (7/25) – Chairman Mitchell reminded the Council of the timeline for the presentation by CCJ’s presentation on Participatory Budgeting: 20 minutes for presentation and 10 minutes for Q&A.
3. Social Media - (No further information)

III. **New Business**

- A. Council Agenda for 8/1: (No further information needed)
- B. 3:00 p.m. Agenda Session for 8/1: (No further information needed)
 1. Department Report: Economic & Community Development
- C. Committees for 8/1: Public Works and Transportation; Planning and Zoning
- D. Other:
 1. Budget Hearings
 - a. Councilman Henderson distributed the budget schedule, beginning with the presentation of the budget to the Council on 8/1 at the 6:00 p.m. meeting. Budget Binders will be distributed after the 8/1 presentation.
 - b. Budget work sessions will take place as follows:
 - 8/8 – 10:00 a.m. – 2:00 p.m.
 - 8/15 – 10:00 a.m. – 2:00 p.m.
 - 8/22 – TENTATIVE: 10:00 a.m. – 2:00 p.m.
 - 8/29 - 10:00 a.m. – 2:00 p.m.
 - 9/5 - 1st reading
 - 9/12 - 2nd reading
 2. Pending Legislative Matters: (None additional)
 3. Pending Presentations: (None additional)
 4. Board Appointments:
 - a. Fire & Police Pension Board – Chairman Mitchell established the deadline for submitting resumes or bios is 8/1. Councilwoman Coonrod indicated that she had a resume to submit to the Council for consideration.
 - b. Community Development Citizens Advisory Board – Councilwoman Berz noted that she had already submitted her appointee’s name [Buell Connell]. Councilwoman Coonrod informed the Council that she will appoint Dennis Clark to this board.
 5. Tax Freeze Roundtable (District 3) – Vice-Chairman Smith informed the Council of a roundtable at 10:00 a.m. at the North River Civic Center. The city is studying an income-based tax freeze for seniors. Ms. Richardson indicated that Administration could bring the roundtable to other districts.

IV. **Attorney/Client Privileged Meeting** (Closed Session)

- V. **Adjournment:** Chairman Mitchell adjourned the open meeting at 2:32 p.m.