

CHATTANOOGA CITY COUNCIL
STRATEGIC PLANNING MEETING

COUNCIL CONFERENCE ROOM

Recap – 1/3/17

- I. Call to Order: Chairman Freeman called the meeting to order at 1:30 p.m. A quorum was present, including Vice Chair Mitchell and Councilpersons Anderson, Berz, Gilbert, Grohn, Hakeem, Henderson and Smith. The assigned attorney was Mr. Hinton. Mayor's staff present was Ms. Sullivan, Ms. Cooper and Mr. Baskin. Other staff present was Ms. Haley, Mr. Noblett, Ms. Harmon and Ms. Bell. Council staff present was Ms. Gwyn. Mr. Kunesh, community member, was present. Members of the press present were Mr. Leach and Mr. Wilson.

- II. Old Business:
 - A. Council Agenda for 1/3/17:
 1. Agenda Item VI(a):
 - Councilman Grohn questioned why the Council is voting on more external attorneys. Mr. Hinton recommended amending the resolution to the type of legal service being performed.
 - Councilman Grohn questioned Attorney Hinton on his personal relationship with someone who works at one of the firms being contracted. Mr. Hinton stated he know someone named Todd Pressnell.
 - Councilman Grohn informed the Council that he intended to move for a deferral for one week.
 2. Agenda Item VI(d): Councilwoman Berz requested more information on the purpose of the \$100,000 going to United Way. Ms. Sullivan informed the Council that United Way will administer the city's Early Learning Scholarships.
 3. Agenda Item VII(c): Councilman Gilbert informed the Council that wording in the caption would be changed to read "spirits" instead of "intoxicating liquors." Mr. Hinton indicated that the revision would be made.
 - B. 3:00 p.m. Agenda Session for 1/3: (No further information needed)
 - C. Committees for 1/3: (Public Works & Transportation)
 - D. 3-Week Look-Ahead:
 - ECD: Councilwoman Berz asked for more information on the purpose of the grant. Ms. Sullivan informed the Council that the \$1,000,000 grant will help fund the Tubman site sewer relocation as well as the architecture and design study. Discussion ensued on the timeline for the grant and why it is must be authorized soon. Councilman Henderson asked if the item could go through ECD committee first. Councilman Anderson agreed to hear the matter in ECD committee on 1/10.
 - Transportation - #3: Councilman Hakeem asked for information on the Smith Contracting item that has gone through the bidding process.
 - Transportation - #4: Councilman Anderson asked for the street name to be included on this.

E. Other:

1. Early Voting Sites:

- The Council had charged Attorney Noblett with getting the breakdown of expenses for the five requested sites. He reported that there will be a one-time charge of \$30,000. The total charge for all five locations will be \$222,000. The cost will go to \$322,000 if there is a runoff.
- Councilman Smith asked Mr. Noblett for details on the cost of the three original sites and the costs for adding the two additional sites. Councilman Gilbert inquired about the cost of the 2013 election. Councilman Grohn inquired about the equipment that was used during the 2016 presidential election.

2. HR Sub-Committee:

- Vice Chair Mitchell reported that the sub-committee had interviewed all councilpersons about their research and staffing needs. As a result, the sub-committee recommended contracting with a consultant or interns to provide contractual professional services for research and other non-administrative needs.
- The sub-committee also recommended transferring funds from the vacant position in the Council's budget to the operating portion for the professional services. Ms. Haley confirmed that the transfer could be done by the Council's budget analyst.
- Councilman Hakeem moved to accept the recommendations of the Council, seconded by Councilwoman Berz. After some discussion, Councilman Hakeem moved to amend the language of his motion, seconded by Councilwoman Berz. The motion carried, with Councilman Mitchell voting "Nay."

3. Budget/BFO Process:

- Councilwoman Berz announced the city's Bond Sale on 1/10 at 10:30 a.m. She also announced that the Council would meet at 1:00 p.m. for a special session on the same day to approve the bond sale resolutions.
- Ms. Haley described the bond sale and the resolutions needed for approval. She also responded to Councilman Hakeem's question about the type of parameters set for the bidders.

4. Paving List – Ms. Sullivan will update the Council when the list is available.

5. YFD Board Appointments - (Districts 1 & 2)

6. Pending Presentations:

- VOTUS Software/APP – Councilman Anderson confirmed that the VOTUS representatives will be present at Strategic Planning next week (1/10) for the software demonstration.
- Form-Based Code – Planning & Zoning Committee (1/17)

7. Pending Legislative Matters:

- Sign Ordinance – Councilman Anderson

III. New Business:

- A. Special Session of Council: Bond Sale Approval 1/10/17 (1:00 p.m. - Assembly Room)
- B. Council Agenda for 1/10: (No further information needed)
- C. 3:00 p.m. Agenda Session for 1/10: (No further information needed)
- D. Committees for 1/10: Economic & Community Development

IV. Attorney/Client Privileged Meeting: (*Closed Session*)

V. Adjournment: Vice Chair Mitchell adjourned the open meeting at 2:20 p.m.