

CHATTANOOGA CITY COUNCIL
STRATEGIC PLANNING MEETING

COUNCIL CONFERENCE ROOM

Recap – 11/8/16

- I. Call to Order: Councilman Freeman called the meeting to order at 2:00 p.m. A quorum was present, including Vice Chair Mitchell and Council members Hakeem, Henderson and Smith. The assigned attorney was Mr. Hinton. Mayor's staff present was Ms. Richardson, Ms. Sullivan, Mr. Carmody, Ms. Cooper and Ms. Stone. Other staff present was Mr. Dockery, Mr. Noblett, Mr. Wilkinson, Ms. Woodward-Weller, Ms. Talley and Ms. Harmon. Council staff present was Ms. Gwyn. Press present was Mr. Leach. There were six (6) community members present, including Ms. Burns-Sharp, Mr. & Mrs. McCallie and Mr. Mallen. Council members Anderson, Berz and Gilbert arrived after the call to order. Councilman Grohn was not present.

- II. Old Business:
 - A. Council Agenda for 11/8/16:
 1. Agenda Item VI(a): Vice Chair Mitchell requested additional information on this item. Councilman Henderson asked for confirmation that the ordinance conforms to what state law requires. Mr. Hinton confirmed that Attorney Keith Reisman will be at the 3:00 Agenda Session to further discuss this item.
 2. Agenda Item VII(a): Councilman Anderson noted that the Applicant, their counsel and Mr. Wilkinson will be the available during committee meeting for questions.
 3. Agenda Item VII(c): At the request of Councilman Henderson, Mr. Hinton confirmed the changes that had been requested.
 - B. 3:00 p.m. Agenda Session for 11/8: (No further information needed)
 - C. Committees for 11/8: (Public Works and Transportation)
 - D. Other:
 1. YFD Board Appointments - (Districts 1 & 2)
 2. Pending Legislative Matters:
 - Sign Ordinance – Councilman Anderson
 3. Pending Presentations:
 - Purchasing/Bid Process – Ms. Woodward-Weller and Ms. Talley led a presentation on the city's purchasing/bid process in relation to a construction project and complaint that had been brought before the Council. They responded to questions on the number of copies needed for construction level bid packages, requirements for copies and factors for waiving requirements. Chairman Freeman noted that a discussion on broader purchasing topics, such as DBE, would take place at another Strategic Planning meeting.
 - Upcoming PILOT – Vice Chair Mitchell made a motion that pending PILOTS go before the Council first, then to the HEB for closing. Mr. Hakeem seconded. The motion carried. Ms. Richardson noted that she would work with Administrator Donna Williams on bringing the next PILOT before the Council.

- III. New Business:
 - A. Council Agenda for 11/15/16: (No further information needed)
 - B. 3:00 p.m. Agenda Session for 11/15: (No further information needed)
 - C. Committees for 11/15: (None)
 - D. Legislative Matters:
 - 1. Referendum - Ban The Box
 - 2. Referendum - Legislative Management Analyst
 - E. Pending Presentations:
 - 1. BFO Process
 - F. DBE – Councilman Hakeem
 - G. Council Agenda 3-week outlook: Mr. Hinton will have a sample for the Council next week.
 - H. Thanksgiving Break: Councilman Henderson moved to not have Council meetings on November 22 due to the Thanksgiving Holiday observance. Councilman Hakeem seconded. The motion carried.
 - I. Short-Term Vacation Rentals in C-3: Vice Chair Mitchell recommended changing the zoning in C-3 to allow STVR downtown. He also recommended seeing legislation in Planning and Zoning Committee before it goes to the Planning Commission.
- IV. Attorney/Client Privileged Meeting: *(Not needed)*
- V. Adjournment: Chairman Freeman adjourned the open meeting at 2:28 p.m.