

## **BUDGET AND FINANCE COMMITTEE**

**August 20, 2002**

**5:00 P.M.**

The meeting of the Budget and Finance Committee was called to order by Councilman Lively, Chairman, with Councilmen Hakeem, Benson, Page, Robinson, Littlefield, and Taylor present. City Attorney Randy Nelson; Management Analyst Randy Burns; and Shirley Crowover, Assistant Clerk to the Council, were also present.

Others present included Mayor Corker, Mike Compton, Adm. Boney, Beverly Johnson, Adm. McDonald, David Eichenthal, Todd Womack, Jana Lowery, Mark Keil, Gene Settles, Jeff Pfitzer, Yuen Lee, Dana Stoogenke, Adm. Mitchell, Fredia Kitchen, Daisy Madison, and Ken Jordan. Chief Coppinger joined the meeting later.

### **CAPITAL IMPROVEMENTS PLAN**

Chairman Lively stated that Jeff Pfitzer would make the presentation but first turned the meeting over to Mayor Corker for a few words.

Mayor Corker began by saying that he would say one more time that he appreciated the questions that were asked; that this made what he presented better; that he hoped when suggestions were brought forward by the Council members, that they would try to act upon them; that he really did try to use the knowledge that all had so that the districts could do a better job. He stated that this was a great Council that cared about their constituents and making the City better. He stated that Jeff Pfitzer was here to present the Capital Budget; that there was really no road map of where we were going, and this in no way affects the amount of capital available and spent during the term of office. He explained that they had gone through a planning process with great help and assistance from RPA and Public Works; that they had really finished this in the last day or so as he had committed to have it to the Council by August 20<sup>th</sup>. He stated that this would be a summary, and they would have the details no later than next week; that this was a three year process and outlines the needs that exist and is ranked as to importance. He stated that this would take a couple of steps—adoption of the Plan and after deliberation, approval funding for the first year. He went on to say that they had been working with Adm. Boney, Daisy Madison and Fredia Kitchen and others; that this was a three year Plan, and they wanted to turn it quickly into a five year Plan; that the Council and his term ended in three years and there are things we all believe to be important and will be changed into a five year Plan and update it each year; that we will approve the dollars to fund it one year at a time. He commended Jeff Pfitzer and all the people who had worked on this; that it was good for the process, good for the citizens, good for the Council, and good for their office. He thanked the Council and turned the meeting over to Jeff Pfitzer.

Mr. Pfitzer thanked the Mayor for his kind words and support. He thanked Administrators who were present and noted how helpful RPA had been to them. He stated that he would focus on the process; that the question had been asked why a summary of the budget when people cared about the individual projects and increasing the delivery of services. He stated that they would present the summary today and would be coming to the Council to brief them on the details.

He went over the Budget Basics which really is an Operations Budget passed in July, which funds daily expenses and the Capital Budget comprised of the General Fund and the Enterprise Funds of Storm Water Management and the Interceptor Sewer System. He explained that the Capital Improvement Plan is a multi-year schedule of capital projects for public physical improvements; that a three year Plan will make it more manageable, and we will transition to a five year Plan. He explained that capital projects include the physical infrastructure of the city, both pedestrian and transportation systems that are brought together and plans are consolidated to coordinate well. He stated that the Capital Budget would be directly linked to a one-year budget; that by establishing a central database of City projects, we can coordinate and better understand how capital dollars work for the City and thereby render more efficient, effective and equitable delivery of services; that a five year Plan allows us continuity and a road map.

Mr. Pfitzer went on to say that the process began before he got here; that projects requests were submitted to RPA by City departments and the projects were reviewed and then ranked as a group according to information provided by departments as to which are the most critical and strategic. Ongoing dialog was maintained with Administration to understand the needs and resources were allocated based on rank. The budget recommendation was then presented back to Administrators and back to the Mayor for review, comments and adjustments. Now the Budget was being delivered to the City Council for consideration for adoption.

Mr. Pfitzer went over the prioritization principles of coordination, completion of funded project, deteriorating facility, equitable provision of services, health and safety risk, improvement of operating efficiency, protection or conservation of public resources, projects recommended in adopted plans, and systematic replacement of equipment. With a multi-year Plan, we will be able to continue projects we start and with a transition to a five year Plan, we will make sure we stay on top. Mr. Pfitzer stated that predictability of funding is important; that we can look at in totality to see that a predicted level of money is available, which will improve operating efficiency and systematic replacement of equipment will be more efficient; by conserving resources we will be able to keep maintenance up where it needs to be.

Included in the document were four summaries of the Public Works Dept., PRAC, Fire and Police, and Finance and General Government. He explained that what was shown on the spreadsheet was a broad brush summary. (This information is made part of the minute material of this meeting). The grand total for General Fund FY02/03 was \$24,608,087. The breakdown was by project type.

Councilman Benson noticed that under Intersection Improvement no dollars were allocated the first year. Mr. Pfitzer explained that this was not entirely true; that as we get to the next level, he could assure there would be a number of intersection improvements. Councilman Benson asked if in other words we are not getting the true picture of improvements throughout the district because other sources will be donating funds.

Councilman Hakeem noted that when the Council has had an opportunity to look at this that they can say that they want some dollars for intersection improvement.

Mr. Pfitzer stated that he would be more than happy to go into further detail; that this just gives a categorical view and details will be coming soon. He added that in looking at efficiency, this will be increased by the Call Center.

The Storm Water Budget followed this and then the Interceptor Sewer details. Mr. Pfitzer stated that he would be getting with each Councilperson.

Chairman Lively stated that in the essence of time, we would set another meeting next week for questions.

Councilwoman Robinson added that she believed each Councilperson had asked RPA to lead us through a Plan for future growth; that we probably have 8-10 Plans which are all small pieces of a big puzzle; that they had helped bring us to this point with a good understanding of what we need in each district, and she thanked RPA for this.

Councilman Benson agreed that the Land Use Plans had been a great guide, and he was proud we had supported this.

Chairman Lively thanked Mr. Pfitzer, stating that we would adjourn this meeting and set up another meeting next week.

The meeting adjourned at 5:15 P.M.