

**REVISED AGENDA FOR TUESDAY, DECEMBER 17, 2013**

- I. Call to Order.
- II. Pledge of Allegiance/Invocation (Chairman Hakeem).
- III. Minute Approval.
- IV. Special Presentation.
- V. Ordinances – Final Reading:
  - a) [An ordinance amending Chattanooga City Code, Article V, Section 2-552, 2-553, and 2-560, Purchasing, Contracts, and Property Disposition, relative to bids. \(Purchasing\) \(Revised\)](#)
  - b) [2013-146 John Anderson/James P. Little \(R-1 Residential Zone to R-3 Residential Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1418 O'Grady Drive, more particularly described herein, from R-1 Residential Zone to R-3 Residential Zone, subject to certain conditions. \(Recommended for approval by Planning and Staff\) \(District 1\)](#)
  - c) [2013-148 Thomas Palmer/Dan Rose \(M-1 Manufacturing Zone to C-3 Central Business Zone\). An ordinance to amend Chattanooga City Code, Part II, Chapter 38, Zoning Ordinance, so as to rezone property located at 1512 Market Street and 5 East 16<sup>th</sup> Street, more particularly described herein, from M-1 Manufacturing Zone to C-3 Central Business Zone, subject to certain conditions. \(Recommended for approval by Planning and Staff\) \(District 7\)](#)
  - d) [MR-2013-007 Samuel W. Clemons, Surveyor/The McCallie School \(Abandonment\). An ordinance closing and abandoning the 2600 block of Bennett Avenue, subject to certain conditions. \(District 9\) \(Recommended for approval by Planning and Transportation\)](#)
  - e) [MR-2013-036 Tennessee Valley Museum c/o Tim Andrews \(Abandonment\). An ordinance closing and abandoning several unopened streets and alleys west of the 500 to 600 blocks of North Crest Road, subject to a full-width easement for EPB, Tennessee American Water Company, and the City of Chattanooga \(sanitary sewer only\). \(District 9\) \(Recommended for approval by Planning and Transportation\)](#)
  - f) [MR-2013-115 Hopkins Surveying-Willow Plaza Realty \(Abandonment\). An ordinance closing and abandoning of an unopened alley parallel to the 2000 block of South Willow Street, subject to certain conditions. \(District 8\) \(Recommended for approval by Planning and Transportation\)](#)

VI. Ordinances – First Reading:

- a) An ordinance to amend Ordinance No. 12757, known as the FY2013/2014 Budget Ordinance, so as to provide for certain changes in revenues and appropriations set out in Section 5 and Section 6 relating to the Municipal Golf Courses. (City Attorney's office/Finance) (Revised)
- b) An ordinance amending Chattanooga City Code, Article V, Sections 2-549 and 2-551, relative to purchases, contracts, and property disposition, relative to bids. (Purchasing) (Added by permission of Chairman Hakeem)
- c) An ordinance amending Chattanooga City Code, Article V, Section 2-552, 2-553, and 2-560, purchases, contracts, and property disposition, relative to bids. (Purchasing) (Added by permission of Chairman Hakeem)

VII. Resolutions:

- a) A resolution authorizing the Mayor to enter into a Letter Agreement with Animal Care Trust d/b/a McKamey Animal Center, Inc. for the extension of the current agreement through June 30, 2014. (City Attorney's office)
- b) A resolution authorizing the Deputy Information Systems Officer to enter into a **renewal** contract with AST Corporation for professional and technical services for Oracle eBusiness Suites, **for a total amount not to exceed \$900,000.00. (IS) (Revised)**
- c) A resolution authorizing the Director of General Services to accept and enter into a contract with Food Conquest, LLC to provide concession services at the Memorial Auditorium, Robert Kirk Walker Community Theater, and Tivoli Theater, for a period of one (1) year with an option of up to three (3) additional one (1) year renewal periods, with a contract revenue estimated at an annual amount of \$150,000.00 to vendor and \$45,000.00 to the City of Chattanooga. (General Services)
- d) A resolution authorizing the Mayor to enter into a Partnership Agreement with the US Army Corps of Engineers relative to the design and construction of Riverbank stabilization of Tennessee River Mile 466 and authorizing the City's 35% match, in the amount of \$647,150.00. (Public Works)

- e) A resolution authorizing the Administrator of the Department of Public Works to enter into an agreement with CTI Engineers, Inc. (with SCS Engineers as sub) for professional services relative to Contract No. C-13-001-101, Summit Landfill Deficiency Recommendations and Repairs, for a total amount not to exceed \$350,000.00. **(Public Works)**
- f) A resolution authorizing the approval of Change Order No. 1 (Final) for Total Building Maintenance, Inc. relative to Contract No. C-11-003-201, Roof Replacement Citywide Services Paul Clark Building, for an increased amount of \$18,655.13, for a revised contract amount not to exceed \$149,455.53. **(Public Works) (District 8)**
- g) A resolution authorizing the approval of Change Order No. 1 (Final) for Highways, Inc. relative to Contract No. E-09-023-201, Hamill Road Rehabilitation (Adams Road to Greenway Farms), for a decreased amount of \$126,703.85, for a revised contract amount not to exceed \$472,086.15, and to release the remaining contingency of \$60,000.00. **(Public Works) (District 3)**
- h) A resolution authorizing Joseph Schultz to use temporarily the right-of-way located in the 7600-7700 blocks of Shallowford Road for the installation of a metal community fence, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. **(Public Works) (District 4)**
- i) A resolution authorizing Nicos Salon c/o Jennifer King to use temporarily the right-of-way located at 612 Georgia Avenue to install an awning, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. **(Public Works) (District 7)**
- j) A resolution authorizing Maria Teresa Flanagan to use temporarily the right-of-way located at 3901 13<sup>th</sup> Avenue for the installation of fencing, as shown on the maps attached hereto and made a part hereof by reference, subject to certain conditions. **(Public Works) (District 7)**
- k) A resolution authorizing the Mayor to execute any and all documents necessary to apply for and accept TDOT State Industrial Access and/or Local Interstate Connector funding for the extension of Ferdinand Piech Way and authorizing payment of local matching funds up to \$300,000.00 to be shared equally with Hamilton County Government pursuant to the Enterprise South Industrial Park Master Interlocal Agreement. **(Transportation)**
- l) A resolution authorizing the Administrator of the Department of Transportation to award Contract No. E-13-011-201, Pavement Crack Sealing Requirements Contract to Remac, Inc., in the amount of \$150,000.00. **(Transportation)**

- m) A resolution authorizing the Administrator of the Department of Transportation to award Contract No. E-13-003-201, City Sidewalk Requirements Contract to Yerbey Concrete Construction, Inc., in the amount of \$250,000.00. **(Transportation)**
  
- n) A resolution adopting the 2013 Purchasing Manual with revisions as set forth in Part II, Chattanooga City Code, Chapter 2, Article V, relative to purchases, contracts, and property disposition. **(Purchasing)**  
**(Deferred from 12/10/2013)**  
  
A resolution adopting the 2013 Purchasing Manual with revisions as set forth in Part II, Chattanooga City Code, Chapter 2, Article V, relative to purchases, contracts, and property disposition. **(Version 2)**
  
- o) **A resolution authorizing the City Attorney's office to retain the law firm of King & Spalding and to provide payment for all legal services since April 11, 2013, which have been authorized by the City Attorney on behalf of the City of Chattanooga in the cases of DP Marina, LLC v. City of Chattanooga and Tennessee Clean Water Network (TCWN) v. City of Chattanooga (EPA Consent Decree). (City Attorney's office) (Added by permission of Chairman Hakeem)**

VIII. Departmental Reports:

- a) Police.
- b) Fire.
- c) Economic and Community Development.
- d) Youth and Family Development.
- e) Transportation.
- f) Public Works.
- g) Finance.

IX. Other Business.

X. Committee Reports.

XI. Agenda Session for Tuesday, January 7, 2014.

XII. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.

XIII. Adjournment.

**AGENDA FOR TUESDAY, JANUARY 7, 2014**

1. Call to Order.
2. Pledge of Allegiance/Invocation (Councilman Henderson).
3. Minute Approval.
4. Special Presentation.
5. Ordinances - Final Reading:
  - a) An ordinance to amend Ordinance No. 12757, known as 'the FY2013/2014 Budget Ordinance', so as to provide for certain changes in revenues and appropriations set out in Section 5 and Section 6 relating to the Municipal Golf Courses. (City Attorney's office/Finance) (Revised)
  - b) An ordinance amending Chattanooga City Code, Article V, Sections 2-549 and 2-551, relative to purchases, contracts, and property disposition, relative to bids. (Purchasing) (Added by permission of Chairman Hakeem)
  - c) An ordinance amending Chattanooga City Code, Article V, Section 2-552, 2-553, and 2-560, purchases, contracts, and property disposition, relative to bids. (Purchasing) (Added by permission of Chairman Hakeem)
6. Ordinances – First Reading:
  - a) MR-2013-124 Jody Shea (Abandonment). An ordinance closing and abandoning of a portion of 2500 South Hawthorne Street. (District 8) (Recommended for approval by Planning and recommended for denial by Transportation) (Deferred from 12/10/2013)
7. Resolutions:
  - a) A resolution to confirm the Mayor's appointment of Breege Farrell to the Industrial Development Board for the City of Chattanooga, Tennessee. (Mayor's office)
  - b) A resolution authorizing the Administrator for the Department of Transportation to apply for and, if awarded, accept a "Safe Routes to School" grant from the Tennessee Department of Transportation (TDOT) to provide a pedestrian link between Big Ridge Elementary School and the sidewalks of area subdivisions and to the North Chickamauga Creek Greenway Trail, in the amount of \$300,000.00. (Transportation)

- c) A resolution authorizing the Administrator for the Department of Transportation to apply for and, if awarded, accept a "Safe Routes to School" grant from the Tennessee Department of Transportation (TDOT) to build sidewalks that link Lakeside Academy School to residential and commercial areas, extend bike lanes to the school, and provide students education about how to safely walk and bike to school, in the amount of \$300,000.00. **(Transportation)**
  - d) A resolution authorizing the Administrator for the Department of Transportation to apply for and, if awarded, accept a "Safe Routes to School" grant from the Tennessee Department of Transportation (TDOT) for pedestrian and bicycle facilities linking Woodmore Elementary School with students of the surrounding neighborhood, in the amount of \$300,000.00. **(Transportation)**
8. Departmental Reports:
- a) Police.
  - b) Fire.
  - c) Economic and Community Development.
  - d) Youth and Family Development.
  - e) Transportation.
  - f) Public Works.
  - g) Finance.
9. Other Business.
10. Committee Reports.
11. Agenda Session for Tuesday, January 14, 2014.
12. Recognition of Persons Wishing to Address the Council on Non-Agenda Matters.
13. Adjournment.

CITY COUNCIL PROPOSED PURCHASES DECEMBER 17, 2013

DEPARTMENT REQUISITION NO.	ITEM DESCRIP	BIDS REQUEST	BIDS RETURN	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
R42936 Public Works	Blanket Contract Spending Limit Increase for Vibration Analysis & Infrared Thermographic Services			Current Technologies Inc.	Estimated \$35,000.00 Annually	Interceptor Sewer Operations	Spending Limit Increase for the Blanket Contract related to Vibration Analysis & Infrared Thermographic Services. Council approved an estimated expenditure of \$15,000 annually, but actual usage has exceeded that estimate. The average annual spend has been \$32,000
R85363 Public Works	Blanket Contract for Liquid Ferric Chloride	8	2	Kemira Water Solutions, Inc.	Estimated \$250,000.00 Annually	Interceptor Sewer Operations	New Blanket Contract for Liquid Ferric Chloride. There were 8 Direct bid solicitations sent out and we received 2 responses in the publically advertised bid proceedings. Kemira was the lowest bidder that met the specifications.
R41770 Public Works	Increase Annual Expenditure for Security Guard Services			Tristate Security of America	Estimated \$200,000.00 Annually	General Fund	Spending Limit Increase for the Blanket Contract related to Security Guard Services. Council approved an estimated expenditure of \$80,000 annually, but actual usage has exceeded that estimate. The average annual spend has been \$176,000
R72150 Public Works	Blanket Contract Extension for Grounds Maintenance Services	12	7	R&A Lawn Maintenance Inc.	Estimated \$40,000.00 Annually	Interceptor Sewer Operations	Blanket Contract Extension for Grounds Maintenance Services. There were 12 Direct bid solicitations sent out and we received responses in the publically advertised bid proceedings. R&A Lawn Maintenance was the second lowest bidder, a contract was awarded to them after the lowest bidder could not fulfill the contract requirements.
R67949 Public Works	Blanket Contract Extension for Manhole Inflow Dishes	9	3	Parson Environmental Products, Inc.	Estimated \$20,000.00 Annually	Interceptor Sewer Operations	Blanket Contract Extension for Manhole Inflow Dishes. There were 9 Direct bid solicitations sent out and we received 3 responses in the publically advertised bid proceedings. Parson Environmental Products, Inc. were the lowest bidders that met the specifications.

CITY COUNCIL PROPOSED PURCHASES DECEMBER 17, 2013

DEPARTMENT REQUISITION NO.	ITEM DESCRIP	BIDS REQUEST	BIDS RETURN	LOWEST/BEST BIDDER	COST	FUND NAME	NOTES
R36422 General Services	Blanket Contract Extension for Communications System Insurance	12	1	J Mark Bowers Insurance, Inc.	Estimated \$89,534.00 Annually	TN Valley Regional Communications	Blanket Contract Extension for Communications System Insurance. There were 12 Direct bid solicitations sent out and we received 1 response in two rounds of publically advertised bid proceedings. Parson Environmental Products, Inc. were the lowest bidders that met the specifications.
R86043 Public Library	Blanket Contract for Janitorial Services	9	12	Certified Maintenance Service	Estimated \$30,880.00 Annually	Public Library	New Blanket Contract for Janitorial Services. There were 9 direct bid solicitation sent out and we received 12 responses in the publically advertised bid proceedings. Certified Maintenance was the third lowest bidder. The lowest and second lowest bidders were not considered for this award due to past performance.
R67335 Youth & Family Development	Blanket Contract Extension for Disposal Diapers & Wipes	5	6	Diapers 4 less, Inc.	Estimated \$34,524.00 Annually	2013 Head Start	Blanket Contract Extension for Baby Disposal Diapers & Wipes. There were 5 Direct bid solicitations sent out and we received 6 response in the publically advertised bid proceedings. Diapers 4 Less, Inc. were the lowest bidders that met the specifications.
R7145 Police Department	Blanket Contract Extension for CopLink Annual Subscription & Support	1	2	IBM	Estimated \$37,000.00 Annually	General Fund	Blanket Contract Extension for CopLink Annual Subscription & Support. There was 1 Direct bid solicitation sent out and we received 2 response in the publically advertised bid proceedings. IBM was the lowest bidders that met the specifications.
R64300 Police Department	Blanket Contract Spending Limit Increase for Ballistic Body Armor			GT Distributors	Estimated \$75,000.00 Annually	General Fund	Spending Limit Increase for the Blanket Contract related to Ballistic Body Armor. Council approved an estimated expenditure of \$45,000 annually, but due to a larger Police Academy it is estimated the annual expense will be \$75,000.
R85975 Fire Department	Blanket Contract for Janitorial Services	7	5	CBS Management, Inc.	Estimated \$18,000.00 Annually	General Fund	New Blanket Contract for Janitorial Services. There were 7 direct bid solicitation sent out and we received 5 responses in the publically advertised bid proceedings. CBS Management, Inc. was the lowest bidder that met the specifications.



**CITY COUNCIL PROPOSED PURCHASES DECEMBER 17, 2013**

<b>DEPARTMENT REQUISITION NO.</b>	<b>ITEM DESCRIP</b>	<b>BIDS REQUEST</b>	<b>BIDS RETURN</b>	<b>LOWEST/ BEST BIDDER</b>	<b>COST</b>	<b>FUND NAME</b>	<b>NOTES</b>
R69039 Information Services	Blanket Contract Extension for Legacy Phone System Maintenance	19	2	MAC Source Inc.	Estimated \$15,000.00 Annually	General Fund	Blanket Contract Extension for Legacy Phone System Maintenance. There was 19 Direct bid solicitation sent out and we received 2 response in the publically advertised bid proceedings. MAC Source was the lowest bidders that met the specifications.



# City of Chattanooga

Mayor Andy Berke

December 6, 2013

**Mr. Lee Norris, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402**

**Subject: 510147 – Blanket Contract Spending Limit Increase: Vibration Analysis & Infrared Thermographic Services – Waste Resources Division - Public Works Department**

**Dear Mr. Norris:**

**Council approval is recommended to increase the spending limit for the Vibration Analysis & Infrared Thermographic Services blanket contract for the Waste Resources Division of the Public Works Department. This blanket contract with Current Technologies Inc. started in July 2011 and to date has provided \$78,435 of services for Waste Resources. Vibration Analysis & Infrared Thermographic Services are used to monitor equipment condition to predict maintenance needs. The annual usage for this blanket contract, originally estimated at \$15,000 per year, has been approximately \$32,000 per year. Higher predictive maintenance spending generally results in savings through reduced equipment failure rates.**

**I recommend increasing the spending limit for this blanket contract with Current Technologies Inc. to \$35,000 per year.**

**Respectfully yours,**

**David Carmody  
Purchasing Agent**

**DC/gh**



# City of Chattanooga

Mayor Andy Berke

December 9, 2013

Mr. Lee Norris, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402

Subject: 85363/303059 – Liquid Ferric Chloride - Waste Resources Division - Public Works Department

Dear Mr. Norris:

Council approval is recommended to issue a blanket contract for the Supply and Delivery of Liquid Ferric Chloride for the Waste Resources Division of the Public Works Department. Ferric Chloride is used to precondition sludge prior to dewatering in the City's filter press system. The contract term will be for twelve (12) months with the option to renew for four (4) additional twelve (12) month periods. The estimated expenditure for this contract is \$250,000 annually.

The invitation to bid was sent to eight (8) vendors as well as formally advertised. Two (2) bids were received as shown below and on the attachment. Copies of the bids are retained on file and available for review in the Purchasing Office upon request.

<u>Bidder</u>	<u>Bid</u>
Kemira Water Solutions, Inc.	\$358.49 per ton
PVS Technologies, Inc.	\$409.00 per ton

I recommend awarding this contract to Kemira Water Solutions, Inc. based on the unit price bid. Kemira Water Solutions, Inc. offers the lowest and best bid which meets the specifications of the City of Chattanooga

Respectfully yours,

David Carmody  
Purchasing Agent

DC/gh

Liquid Ferric Chloride Blanket Contract – Requisition 85363

Kemira Water Solutions Inc.  
3211 Clinton Parkway Court  
Suite 1  
Lawrence, KS 66047

Taylor Chemical Group  
1113 Murfreesboro Rd.  
Suite 106-329  
Franklin, TN 37064

Brenntag Mid-South  
317 Wauhatchie Pike  
Chattanooga, TN 37419

The Dycho Company  
P.O. Box 513  
Niota, TN 37826

PVS Technologies, Inc.  
10900 Harper Ave.  
Detroit, MI 48213

DPC Enterprises LP  
3A Riverside Lane  
Chattanooga, TN 37406

Beckart Environmental Manufacturing  
6900 46th Street  
Kenosha, WI 53144

Univar USA  
3 Riverside Lane  
Chattanooga, TN 37406

Bid Tabulation - RFQ # 303059 Liquid Ferric Chloride

Item #	Item	Kemira Water Solutions Unit Price	PVS Technologies, Inc Unit Price
1	Ferric Chloride (dry ton)	\$358.49	\$409.00



# City of Chattanooga

Mayor Andy Berke

December 9, 2013

Mr. Lee Norris, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street, Suite 2100  
Chattanooga TN 37402

Subject: R41770 – Security Guard Services - Public Works Department


Dear Mr. Norris;

Council approval is recommended to increase the annual expenditure limitation under blanket contract 509261 with Tristate Security of America for Security Guard Services as needed by the Public Works Department.

The annual expenditure under this contract was originally estimated as \$80,000.00 when the contract was approved by City Council on May 17, 2011. Actual expenditures since that date have been \$176,000.00 annually.

I recommend increasing the annual spending limit on this contract to \$200,000.00, as being in the best interests of the City of Chattanooga.

Respectfully yours



David Carnody  
Purchasing Agent

DC/wt



# City of Chattanooga

Mayor Andy Berke

December 10, 2013

Mr. Lee Norris, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402

**Subject: 521862 – Blanket Contract Renewal: Grounds Maintenance Services –  
Waste Resources Division - Public Works Department**

Dear Mr. Norris:

Council approval is recommended to renew the blanket contract for Grounds Maintenance Services for the Waste Resources Division of the Public Works Department. This blanket contract with R&A Lawn Maintenance Inc. started in July 2013 and to date has provided \$26,605 of grounds maintenance services at the Moccasin Bend Wastewater Treatment Plant. Annual usage of this blanket contract is expected to be approximately \$40,000 per year.

I recommend renewing this blanket contract with R&A Lawn Maintenance Inc. for a one (1) year term through February 2015. There are options for three (3) additional one (1) year contract renewals beyond 2015.

Respectfully yours,

David Carmody  
Purchasing Agent

DC/gh



# City of Chattanooga

Mayor Andy Berke

December 10, 2013

Mr. Lee Norris, Administrator  
Public Works Department  
Development Resource Center  
1250 Market Street – Suite 2100  
Chattanooga, TN 37402

**Subject: 519462 – Blanket Contract Renewal: Manhole Inflow Dishes - Waste Resources Division - Public Works Department**

Dear Mr. Norris:

Council approval is recommended to renew the blanket contract for Manhole Inflow Dishes for the Waste Resources Division of the Public Works Department. This blanket contract with Parson Environmental Products, Inc. started in February 2013 but has not yet been used. Annual usage of this blanket contract is expected to be approximately \$20,000 per year.

I recommend renewing this blanket contract with Parson Environmental Products, Inc. for a one (1) year term through February 2015. There are no options for renewal beyond 2015.

Respectfully yours,

David Carmody  
Purchasing Agent

DC/gh





# City of Chattanooga

Purchasing Department

December 9, 2013

**Mr. Cary Bohannon**  
Director of General Services  
General Services Department  
274 East 10<sup>th</sup> Street  
Chattanooga, TN 37402

**Subject: Contract Renewal of Blanket PO No. 506905 – Communications System Insurance  
– Radio Shop – General Services Department**

**Dear Mr. Bohannon:**

**Council approval is recommended to renew Blanket PO No. 506905 for Communications System Insurance for the Radio Shop, General Services Department. The City of Chattanooga is renewing the third (3<sup>rd</sup>) contract renewal option for twelve (12) months through January 11, 2015, with one (1) renewal option remaining for an estimated annual amount of \$89,534. Council approved Blanket PO No. 506905 on December 14, 2010. A copy of the signed letter from vendor, amount released from Blanket PO No. 506905, and a copy of the contract is enclosed.**

**I recommend renewing Blanket PO No. 506905 for Communications System Insurance to J Mark Bowery Insurance, Inc.**

**Respectfully yours,**

**David Carmody**  
Purchasing Manager

**DC/mlm**

**Attachments**



# City of Chattanooga

Purchasing Department

November 18, 2013

J Mark Bowery Insurance, Inc.  
Attn: Wendy Bowery  
3713 Memorial Blvd.  
Kingsport, TN 37664

Subject: 506905 – Communications System Insurance

Dear Ms. Bowery:

The City of Chattanooga would like to extend the above referenced contracts for an additional twelve (12) months at the same contracted price(s).

The new expiration date will be January 11, 2015.

Please render the appropriate signature below and return via fax to 423-757-0949 or by email to [mckeel\\_m@chattanooga.gov](mailto:mckeel_m@chattanooga.gov) if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: Wendy Bowery Date: 12/5/13

Sincerely,

Mark L. McKeel

Mark L. McKeel, Buyer  
City of Chattanooga  
Phone: (423) 757-4759 Fax: (423) 757-0949

**Blanket PO No. 506905 - Communications System Insurance**

Contract Dated	Amount Released
January 12, 2011 - January 11, 2012	\$ 83,125.00
January 12, 2012 - January 11, 2013	\$ 83,352.00
January 12, 2013 - January 11, 2014	\$ 88,281.00
January 12, 2014 - January 11, 2015	\$ 89,534.00
January 12, 2015 - January 11, 2016	\$ -
<b>Total:</b>	\$ 344,292.00
<b>Average:</b>	\$ 86,073.00
<b>Council Approved Amount on December 14, 2010:</b>	\$ 83,125.00

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 16634  J Mark Bowery Insurance Inc 3713 Memorial Blvd Kingsport, TN 37664
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PO Date: 17-DEC-10 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number <b>506905</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No. 36422 Ordering Dept: Radio Shop Buyer & Phone: Debbie Talley (423) 757-0643 ..... ITEMS BEING PURCHASED: Tennessee Valley Regional Communications System Insurance ..... This Shall Be A Twelve (12) Month Blanket Contract To Supply Tennessee Valley Regional Communication System Insurance. The Contract Term May Be Renewed An Additional Four (4) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein. ..... For Additional Information See RFP Dated December 7, 2010 And Is To Be Made Apart Of This Contract. ..... City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.Gen-Serv/4060_StandardTermsandConditions.htm">http://www.chattanooga.Gen-Serv/4060_StandardTermsandConditions.htm</a> ..... Contract Beginning & Ending: January 12, 2011 - January 11, 2012 ..... Approved By City Council On December 14, 2010 ..... Contact: Wendy Bowery Phone: 423-288-8347 Fax: 423-245-9454 E-Mail: wendy@boweryins.com .....					

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 16634  J Mark Bowery Insurance Inc 3713 Memorial Blvd Kingsport, TN 37664
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PO Date: 17-DEC-10 Buyer: Mark McKee FOB: DESTINATION Terms: Immediate
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Purchase Order Number <b>506905</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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<b>S H I P T O</b>	
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<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
--	--

	Requestor	Requisition Number	Bid Number	
<b>Line Nbr</b>	<b>Item ID - Item Description</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>Total</b>
	CHANGE ORDER NO. 1 ..... CONTRACT HAS BEEN EXTENDED AN ADDITIONAL TWELVE (12) MONTHS PER THE REQUEST OF ARNOLD HOOPER ON 12/20/11 WITH INCREASE PREMIUM OF \$244.00 LESS THAN 1% ..... 1ST OPTION .....			

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

<b>V E N D O R</b>	Vendor Number: Vendor Alternate ID: 16634
	J Mark Bowery Insurance Inc 3713 Memorial Blvd Kingsport, TN 37664

PO Date: 17-DEC-10 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate
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Purchase Order Number <b>506905</b>
INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.

<b>S H I P T O</b>	

<b>I N V O I C E</b>	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402

Requestor			Requisition Number		Bid Number
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	Insurance Tennessee Valley Regional Communications System	0.00	Each	\$ 88,281.0000	\$ 0.00

**TOTAL: \$ .00**

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.



# City of Chattanooga

Mayor Andy Berke

December 6, 2013

Ms. Corinne Hill  
Administrator  
Chattanooga Public Library  
1001 Broad Street  
Chattanooga, TN 37402

Subject: 86043/303070 – Janitorial Services – Chattanooga Public Library Branches

Dear Ms. Hill:

Council approval is recommended to enter into a blanket contract. The proposed contract will cover janitorial services for the Chattanooga Public Library Branches. The contract will be for a twelve (12) month term with the option to renew two (2) additional twelve (12) month terms.

The invitation to bid was mailed to nine (9) vendors as well as formally advertised. Twelve (12) responses were received as shown below. A spreadsheet of the bids is attached for your review and consideration. Copies of the actual bids are retained on file in Purchasing for your review upon request.

<u>Bidders</u>	<u>Amount</u>
Metro Janitorial Service	\$16,128.00
CBS Management, Inc	\$19,200.00
Certified Maintenance Service	\$20,880.00
Jani King of Chattanooga	\$25,188.00
The Green Squad	\$26,400.00
B & B Janitorial Service	\$29,820.00
American Facility Services	\$41,760.00
Multi Services, LLC	\$58,999.72
ERMC	\$63,833.64
A Clean Beginning	\$84,864.00
Total Facility Management	\$95,861.34
Mean Green Janitorial Service	\$169,200.00

**December 9, 2013**

**Page 2**

**Subject: 86043/303070 – Janitorial Services – Chattanooga Public Library  
Branches**

**I recommend awarding this contract in the amount of \$20,880.00 to Certified  
Maintenance Service as the best bid meeting the specifications for the City of  
Chattanooga.**

**Although Metro Janitorial Services (current contractor) and CBS Management,  
Inc. (previous contractor) submitted lower bids, both failed to meet their  
contractual obligations with continual problems.**

**Respectfully yours,**



**David Carmody  
Purchasing Agent**

**DC/DP**

**Attachments**



## Janitorial Services

	Item 1	Item 2	Item 3	Total
Metro Janitorial Services	\$7,224	\$6,384	\$2,520	\$16,128
CBS Management, Inc.	\$7,800	\$7,800	\$3,600	\$19,200
Certified Maintenance Service	\$8,640	\$7,284	\$4,956	\$20,880
Jani King of Chattanooga	\$9,828	\$9,600	\$5,760	\$25,188
The Green Squad	\$10,200	\$9,000	\$7,200	\$26,400
B & B Janitorial Service	\$11,940	\$7,140	\$10,740	\$29,820
American Facility Services	\$17,040	\$15,360	\$9,360	\$41,760
Multi Services, LLC	\$24,999.96	\$18,999.96	\$15,000	\$58,999.72
ERMIC	\$21,860.52	\$22,231.20	\$19,741.92	\$63,833.64
A Clean Beginning	\$32,256	\$29,568	\$23,040	\$84,864
Total Facility Management	\$45,686.76	\$28,720.68	\$21,454.20	\$95,861.64
Mean Green Janitorial Service	\$78,000	\$62,400	\$28,800	\$169,200

*Janitorial Service*  
86043

B & B Janitorial Service  
P. O. Box 67  
52 West Redbud Lane  
Ringgold, GA 30736  
Attn: Faye B. Elkins

**Makayden's Cleaning Solutions**  
1120 Greenwood Road  
Chattanooga, TN 37411  
Demetrus Meniffee  
(423) 704-0484

*Revised up 11/19/2013*

Metro Janitorial Service, inc.  
P. O. Box 11183  
Chattanooga, TN 37401

Certified Maintenance Service  
P. O. Box 9190  
4120 A Ringgold Road  
Chattanooga, TN 37412

C & A Janitorial Service  
807 Amt Lane  
Chattanooga, TN 37421  
Attn: Frankie Bass

Multi Services  
1391 Holmes Street, Suite 113  
Chattanooga, TN 37408  
Attn: Josh Shaw

Jani-King of Chattanooga  
6005 Century Oaks Drive, Ste 101  
Chattanooga, TN 37416  
Attn: Randy Walker

Reliable Building Solutions Inc  
6232 Airpark Drive  
Chattanooga, TN 37421  
Attn: Ron Lee

The Green Squad  
1300 Premier Drive, Ste G  
Chattanooga, TN 37421  
Attn: Carlos Garcia



# City of Chattanooga

December 9, 2013

Mayor Andy Berke

**Mr. Lurone Jennings, Sr.**  
**Administrator**  
**Youth and Family Development**  
**501 West 12<sup>th</sup> Street**  
**Chattanooga, Tennessee 37402**

**Subject: 518874 – Disposable Diapers and Wipes – Youth and Family  
Development**

**Dear Mr. Jennings:**

**Council approval is recommended for the extension of blanket contract 518874 with Diapers 4 Less Inc., as needed by the Youth and Family Development Head Start Centers. The estimated annual expenditure under this contact is \$34,524.00.**

**The award of the blanket contract was originally approved by City Council on December 11, 2012. The invitation to bid as sent to five (5) bidders as well as formally advertised. Six (6) responses were received. Copies of the actual bids are retained on file and available for review in the Purchasing Office upon request.**

**I recommend extending this contract to Diapers 4 Less, Inc., as being in the best interest of the City of Chattanooga.**

**Respectfully yours,**

**David Carmody**  
**Purchasing Agent**

**DC/DP**



**City of Chattanooga**  
Purchasing Department

**December 9, 2013**

**Chief Bobby Dodd  
Administrator  
Police Department  
3410 Amnicola Highway  
Chattanooga, TN 37406**

**Subject: PO519724/Requisition 70145 – Renewal of CopLink Annual Subscription  
& Support –Police Department – Organization H00101**

**Dear Chief Dodd:**

**Council approval is recommended to renew an annual blanket contract for CopLink Annual Subscription & Support. The renewed contract term with IBM will be for twelve (12) months, expiring on December 31<sup>st</sup>, 2014. Annual contract usage is estimated at \$37,000.**

**Respectfully,**

A handwritten signature in black ink, appearing to read "DC", is written over a faint, larger signature.

**David Carmody  
Purchasing Manager**

**DC/bw**



# City of Chattanooga

Mayor Andy Berke

December 9, 2013

Chief Bobby Dodd  
Administrator  
Police Department  
3410 Amnicola Highway  
Chattanooga, TN 37406

Subject: R84300/PO 523746 – Increase Limit of Ballistic Body Armor – Police  
Department – Organization H00703

Dear Chief Dodd:

Council approval is recommended to increase the limit of the annual blanket contract for Ballistic Body Armor. Due to a larger than usual Police Academy, as well as having to replace more vests than usual in a given year, an increase of \$45,000 is recommended for the current contract term; therefore making the new contract usage an estimated \$75,000. The current contracted term with GT Distributors will expire on November 24<sup>th</sup>, 2014.

Respectfully,

David Carmody  
Purchasing Manager

DC/bw



# City of Chattanooga

Mayor Andy Berke

December 6, 2013

Chief K. Lamar Flint  
Administrator  
Fire Department  
910 Wisdom Street  
Chattanooga, TN 37406

Subject: Requisition 85975/Bid303071 – Janitorial Services – Fire Department–  
Organization J00301 & J00305

Dear Chief Flint:

Council approval is recommended to award a blanket contract. The proposed contract will cover janitorial services for the Fire Department. The estimated annual expenditure for this contract totals \$18,000. The term of the contract will be for twelve (12) months with the option to renew for an additional two (2) twelve (12) month terms.

The invitation to bid was sent to seven (7) vendors as well as formally advertised. Five (5) responses were received as shown below. A spreadsheet has been prepared and attached for your review and consideration. Copies of the actual bids are retained on file for review in the Purchasing Office.

#### Bidders

CBS Management  
Certified Maintenance Services  
Cleaning Solutions

B & B Janitorial Services & Supply  
ERMC

I recommend awarding a contract to CBS Management, Inc. as the lowest and best bid meeting the specifications for the City of Chattanooga.

Respectfully,

David Carmody

DC/bw  
Attachment

**JANITORIAL SERVICES-FIRE BID 303071  
BID TABULATION**

Line	Unit	Quantity	Measure	CBS Management, Inc.		Certified Maintenance Service, Inc.		Cleaning Solutions, LLC		B&B Janitorial Services and Supply, Inc.		ERMC	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	1	12	Month	500.00	6,000.00	988.00	11,856.00	1,277.00	15,324.00	1,495.00	17,940.00	3,015.06	36,180.72
2	1	12	Month	1,000.00	12,000.00	1,498.00	17,976.00	1,539.00	18,468.00	1,795.00	21,540.00	3,291.14	39,493.68
<b>TOTAL</b>					<b>18,000.00</b>		<b>29,832.00</b>		<b>33,792.00</b>		<b>39,480.00</b>		<b>75,674.40</b>
Contact: Randy Johnston				Guy Harris		Velma Wilson		Faye Brackett		Dennis Reynolds			
Location: 4328 Oakdale Avenue				1504 Merrill Street		PO Box 8333		52 W. Redbud Lane		6148 Lee Highway, Suite 300			
Chattanooga, TN 37412				Chattanooga, TN 37412		Chattanooga, TN 37414		Ringgold, GA 30736		Chattanooga, TN 37421			
Payment Terms: net 30				net 30		net 30		net 30		net 30			



# City of Chattanooga

Purchasing Department

December 11, 2013

**Mr. Doug Eckert**  
**Deputy Chief Information Officer**  
**Information Services Department**  
**100 East 11<sup>th</sup> Street**  
**City Hall Annex, 4<sup>th</sup> Floor**  
**Chattanooga, TN 37402**

**Subject: Contract Renewal of Blanket PO No. 518935 – Legacy Phone System Maintenance  
– Information Services Department – Division of the Mayor’s Office**

**Dear Mr. Eckert:**

**Council approval is recommended to renew Blanket PO No. 518935 for Legacy Phone System Maintenance for the Information Services Department, Division of the Mayor’s Office. The City of Chattanooga is renewing the first (1<sup>st</sup>) contract renewal option for twelve (12) months through December 20, 2014, with three (3) renewal options remaining for an estimated annual amount of \$15,000. Council approved Blanket PO No. 518935 on December 18, 2012. A copy of the signed letter from vendor, amount released from Blanket PO No. 518935, and a copy of the contract is enclosed.**

**I recommend renewing Blanket PO No. 518935 for Legacy Phone System Maintenance to MAC Source Inc.**

**Respectfully yours,**

**David Carmody**  
**Purchasing Manager**

**DC/mlm**

**Attachments**





# City of Chattanooga

Purchasing Department

December 11, 2013

MAC Source Inc.  
Attn: Warren Ayres  
509 Erie Blvd West  
Syracuse, NY 13204

Subject: 518935 – Legacy Phone System Maintenance

Dear Mr. Ayres:

The City of Chattanooga would like to extend the above referenced contract for an additional Twelve (12) months at the same contracted price(s).

The new expiration date will be December 20, 2014.


Please render the appropriate signature below and return via fax to 423-757-7201 or by email to [mckeel\\_m@chattanooga.gov](mailto:mckeel_m@chattanooga.gov) if you agree to renewal.

As always, we appreciate the good service you have rendered in the past, and we look forward to working with you in the future.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Sincerely,

  
Mark L. McKeel, Buyer  
City of Chattanooga  
Phone: (423) 757-4759 Fax: (423) 757-0949

**Blanket PO No. 518935 - Legacy Phone System Maintenance**

Contract Dated	Amount Released
December 20, 2012 - December 11, 2013	\$ 7,409.50
December 20, 2013 - December 19, 2014	\$ -
December 20, 2014 - December 19, 2015	\$ -
December 20, 2015 - December 19, 2016	\$ -
December 20, 2016 - December 19, 2017	\$ -
<b>Total:</b>	\$ 7,409.50
<b>Average:</b>	\$ 7,409.50
<b>Council Approved Amount on December 18, 2012:</b>	\$ 15,000.00

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 25367  MAC Source Communicatiions Inc 509 Erie Blvd West Syracuse, NY 13204
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PO Date: 21-DEC-12 Buyer: Mark McKeel FOB: DESTINATION Terms: Immediate	Purchase Order Number <b>518935</b>  INVOICES: Direct invoices in DUPLICATE to the Invoice address shown below.
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
Requisition No.: 69039 Ordering Dept.: Information Services Buyer: Mark McKeel Phone No.: 423-757-4759  Items Being Purchased: Legacy Phone System Maintenance (Nortel)					
ATTACHMENTS: City of Chattanooga (COC) Terms and Conditions posted on Website <a href="http://www.chattanooga.gov/Gen_Serv/4060_StandardTermsandConditions.htm">http://www.chattanooga.gov/Gen_Serv/4060_StandardTermsandConditions.htm</a> If you can't download call buyer for a copy.  This Shall Be A Month-by-Month Contract Due To The Installation Of A New VIOP System or Twelve (12) Month Blanket Contract To Supply Maintenance for the Nortel Legacy Phone System. The Contract Will End Once All The New Equipment Is Installed And Finalized. The Contract Term May Be Renewed For An Additional Four (4) Twelve (12) Month Term Under The Same Terms And Conditions By Mutual Agreement. The City Of Chattanooga And The Contractor May Bilaterally Extend The Contract By Providing Written Confirmation Of Agreement By Both Parties At Least 30 Days Prior To The Contract's Current Expiration Date Into Any Successive Term As Provided Herein.  Purchase Order issued in accordance with MAC Source Communications Inc. Bid recieved on December 10, 2012  Vendor Contact: Warren Ayers 423-817-8927 <a href="mailto:warren.ayers@macsourceinc.com">warren.ayers@macsourceinc.com</a>  Contract Term: December 21, 2012 - December 20, 2013  Approved by City Council on December, 18, 2012					

\*\*\*\*\* NOTICE \*\*\*\*\*

TERMS AND CONDITIONS set forth in our Bid or Quotation, see conditions attached or incorporated herein by reference become a part of this order. This Purchase Order valid only when signed or electronically approved by the Finance Officer.

Electronic approval is on record in the purchasing information system which asserts that unencumbered appropriation is available to meet the expenditure covered by this Purchase Order; and further authorizes payment upon proper certification of receipt of goods and/or services.

# Purchase Order BLANKET



**City of Chattanooga**  
101 East 11th Street, Suite G13  
Chattanooga, TN 37402

V E N D O R	Vendor Number: Vendor Alternate ID: 25367  MAC Source Communications Inc 509 Erie Blvd West Syracuse, NY 13204
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S H I P T O	
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I N V O I C E	Accounts Payable Division City of Chattanooga 101 East 11th Street, Suite 101 Chattanooga, TN 37402
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Requestor		Requisition Number		Bid Number	
Line Nbr	Item ID - Item Description	Quantity	Unit	Unit Price	Total
1	DISCOUNT OFF NATIONAL LIST PRICE FOR MANUFACTURER'S REPLACEMENT PARTS -- 40%	0.00	Each	\$ 1.0000	\$ 0.00
2	DISCOUNT OFF NATIONAL LIST PRICE, YEARLY RATE FOR MAINTENANCE SUBSCRIPTION FOR MANUFACTURER'S SOFTWARE (NEW VERSION, BUG FIXES AND SECURITY UPDATES) -- 20%	0.00	Each	\$ 1.0000	\$ 0.00
3	HOURLY RATE FOR SERVICE AFTER HOURS, VOICE EQUIPMENT, PM, SUPPORT, MAINTENANCE, HARDWARE AND SOFTWARE	0.00	Hour	\$ 125.0000	\$ 0.00
4	HOURLY RATE VOICE EQUIPMENT, PM, SUPPORT, MAINTENANCE, HARDWARE AND SOFTWARE	0.00	Hour	\$ 70.0000	\$ 0.00

**TOTAL: \$ .00**

\*\*\*\*\* NOTICE \*\*\*\*\*

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